

Name of meeting: Overview and Scrutiny Management Committee

Date: 18 April 2023

Title of report: Review of 2022/23 Work Programme and Look Forward to 2023/34

Purpose of report

To review the Committee's Work Programme for 2022/23 including, identifying areas of work that have been completed; those that need to be carried forward to next year; those that need to be monitored; and to consider any potential areas for scrutiny during 2023/24.

Key Decision - Is it likely to result in spending or saving £250k or more, or to have a significant effect on two or more electoral wards?	N/A
Key Decision - Is it in the Council's Forward Plan (key decisions and private reports?)	No
The Decision - Is it eligible for call in by Scrutiny?	No
Date signed off by Strategic Director & name Is it also signed off by the Service Director for Finance IT and Transactional Services? Is it also signed off by the Service Director for Legal Governance and Commissioning Support?	No – The report has been produced for information only.
Cabinet member portfolio	Leader of Council / All

Electoral wards affected: All

Ward councillors consulted: Not applicable

Public or private: Public

1. **Summary**

1.1 The Committee is asked to reflect on the work it has undertaken during the municipal year including, identifying where work has been completed and highlighting those issues that remain ongoing, continue to be a priority and need to be carried forward to next year.

1.2 A copy of the Panel's Work Programme, containing details of the work undertaken, is attached at **Appendix 1**.

1.3 **Looking Forward to 2023/24**

1.4 In addition to identifying those issues to be carried forward from the current work programme, Members are also asked to identify any additional issues that they would wish to propose for consideration for inclusion in the work programme for 2023/24.

1.5 In order to assist the shortlisting and prioritising process undertaken by scrutiny, it is important that Members identify the remit of the proposed issue, the value that scrutiny would add by being involved, and why this should be a priority for scrutiny over the next twelve months.

2. **Information required to take a decision**
Not applicable

3. **Implications for the Council**
Not applicable

4. **Consultees and their opinions**
Not applicable

5. **Next steps and timelines**
The Committee will hold a Planning Workshop in early June 2023 to discuss and finalise its initial Work Programme for 2023/24.

6. **Officer recommendations and reasons**

1. The Panel is asked to review its Work Programme to identify where work has been completed and to highlight those issues that remain ongoing and need to be carried forward to next year.

2. The Panel is asked to identify any issues that it wishes to consider for inclusion in the scrutiny work programme for 2023/24.

7. **Cabinet portfolio holder's recommendations**
N/A

8. **Contact officer**
Sheila Dykes, Principal Governance and Democratic Engagement Officer

9. **Background Papers and History of Decisions**
N/A

10. **Service Director responsible**
Julie Muscroft Service Director: Legal, Governance & Commissioning

OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE – WORK PROGRAMME 2022/23

MEMBERS: Councillors; Elizabeth Smaje (Chair), Yusra Hussain, Andrew Marchington, Jackie Ramsay and John Taylor

SUPPORT: Sheila Dykes, Principal Governance and Democratic Engagement Officer

FULL PANEL DISCUSSION		
THEME / ISSUE	APPROACH / AREAS OF FOCUS	OUTCOMES / ACTIONS
1. Leader's Priorities 2021/22	The Leader will attend to set out his portfolio priorities for 2022/23	<p><u>26th July 2022</u> The Leader attended to present his priorities for 22/23 and answer questions.</p> <p><u>6th February 2023</u> The Leader attended to give an update and answer questions.</p>
2. Inclusion and Diversity	Monitor work in relation to inclusion; including: <ul style="list-style-type: none"> - Inclusion and Diversity Strategy (Current Strategy 2022-23. <i>Cabinet endorsed 14/12/21, Council approved 16/3/22</i>) - Inclusion and Diversity Annual Report 	<p><u>15th June 2021</u> <u>Informal -25th November 2021</u> <u>15th March 2022</u> – update provided</p> <p><u>Informal – 1st November 2022</u> – I&D Draft Annual Report</p>
3. Inclusive Communities Framework	Scrutiny of the implementation of the Inclusive Communities Framework. <i>(Framework approved by Cabinet 5th July, Council 13th July 2022)</i>	<p><u>15th June 2021</u> Further reports to be submitted as the work progresses. <u>Informal – 3rd February 2022</u> Initial discussion on objectives and purpose.</p> <p><u>28th June 2022</u> Pre-decision scrutiny. Committee requested that:</p> <ul style="list-style-type: none"> - The implementation plan be brought to the Committee for consideration at an early stage. - The points raised by the Committee, be taken into account in the progression, and implementation, of the framework and that Council be made aware of the Committee's views, as set out below, when the plan is submitted for endorsement: <ul style="list-style-type: none"> • The importance of the role of Councillors as representatives of their communities. <p style="text-align: right;">continued...</p>

		<ul style="list-style-type: none"> • The need for realistic expectations, such as in respect of community input to decision-making. • The use of accessible and clear language. • The provision of a balance of stories. • Reference to all of the engagement undertaken. • The need for a focus on action as a key element. <p><u>1st November 2022</u> Overview of the Council's plans for implementation and a response to the issues raised by the Committee. Committee recommended that the following issues be taken on board in taking the work on the Inclusive Communities Framework forward:</p> <ul style="list-style-type: none"> • The integral role of ward councillors due to their position at the heart of the organisation and their unique position within local communities. • The importance of the Place Standard approach and listening to the voices and experiences of communities. • Consideration be given to broadening representation on the Communities Board. • The importance of monitoring of action plans to allow any issues with progress to be addressed, to learn from good practice and to assess impact and outcomes.
4. Our Council Plan	<ul style="list-style-type: none"> • Pre-decision scrutiny in respect of the development of the latest version of the Council Plan • Progress reporting to include reporting against the 2019 Peer Challenge. 	<p><u>3rd August 2021</u> - further information in respect of how the citizen's outcome will be measured be provided, once the work has been further developed.</p> <p><u>28th September 2021</u> – update provided</p> <p><u>Informal – 4th October 2022</u> – Approach to the development of the latest Council Plan.</p>

<p>5. Kirklees Communities Partnership Plan (Crime and Disorder) and Domestic Abuse Strategy</p>	<ul style="list-style-type: none"> - Annual scrutiny of the Kirklees Communities Partnership Plan in accordance with statutory requirement under Section 19 of the Police and Justice Act 2006. (Community Safety Partnerships have a duty to develop a strategic plan to address multi-agency issues affecting quality of life for residents including crime and anti-social behaviour.) <p>2022 – 2027 Plan endorsed by Cabinet 21.9.33 and adopted by Council 12.10.22</p> <ul style="list-style-type: none"> • Kirklees Domestic Abuse Strategy – annual review. (Current strategy 2022 to 2027). 	<p>Results of the ‘Your Views’ survey to be circulated to Elected Members</p> <p><u>15th March 2022</u> Pre-decision scrutiny of the Domestic Abuse Strategy 2022-27. It was recommended that timescales be established for the community engagement activity around raising awareness of what is classed as abuse and its impact, and building confidence in reporting, and that officers be asked to ensure that this work is included in the delivery plan(s).</p> <p><u>28th June 2022</u> Update re DA Strat + Pre-decision scrutiny of Partnership Plan for 2022-2027. Recommended that the points raised by the Committee be taken into account in the progression, and implementation, of the Communities Partnership Plan and that Council be made aware of the Committee’s views, as set out below, when the plan is submitted for endorsement:</p> <ul style="list-style-type: none"> - Councillors, as representatives of their communities, should be involved in the development of the Communities Partnership Plan. - There should be a greater focus on speeding and road safety, to reflect the concern of residents. - The importance of listening to both sides when addressing neighbour disputes. - Outcomes and examples of good practice should be publicised. <p><u>4th October 2022</u> Update - the Communities Partnership Plan 2022-2027 had been endorsed by Cabinet on 21st September.</p> <p style="text-align: right;">continued....</p>
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		<p><u>1st November 2022</u> Update – the CPP 2022-2027 had been adopted by Council, on 12 October 2022.</p> <p><u>6th February 2023</u> <u>Domestic Abuse Update</u></p> <ul style="list-style-type: none"> • Noted that work is to be undertaken to widen the provision of ‘safezones’, particularly in the Rural and Batley and Spen areas. • Further information requested in relation to: <ul style="list-style-type: none"> (a) benchmarking against other local authorities in respect of the incident/crime conversion rate for reports made to the Police; and (b) the approach being taken on a wider scale, in terms of the adjacent NHS Trusts that Kirklees residents may access due to their location towards the edges of the district. <p><u>Strategic Impact Assessment</u></p> <ul style="list-style-type: none"> • Noted that the issue raised in respect of not being able to report speed via the West Yorkshire Police online crime reporting is to be considered and an update provided. • Recommended that the importance of working and engaging with Ward Councillors on issues in their areas be embraced by all parties. • Further information requested in relation to the responses made/action taken in response to the data gathered from speed indication devices and how this is shared with partners.
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6. Corporate Safeguarding Policy	<ul style="list-style-type: none"> • Implementation of Policy (<i>adopted by Cabinet 8th March 2022, Council 13th July 2022</i>) • Report following the rollout of the refreshed policy, to include an update on how it has worked in practice, the outputs, and feedback in respect of the training. • Policy due for full formal review in 2025, with annual informal review annually. 	<p><u>3rd February 2022</u> Pre-decision scrutiny of Policy</p> <p><u>15th March 2022</u> – update provided</p>
7. Local Flood Risk Management	<p>Annual Review of the Council's Flood Risk Management Plan including:</p> <ul style="list-style-type: none"> • Progress against the Action Plan. • Revision of local strategy to ensure consistency with National Strategy (August 2020) 	<p><u>15th March 2022</u> Officers were thanked for the annual progress report and requested to give consideration to the following recommendations:</p> <ul style="list-style-type: none"> - Ward Councillors to be contacted if problems are experienced with access when undertaking gully clearing, with parked cars for example, to see if they could provide assistance. - The checking of high-risk gullies on a more regular basis. - An assessment of the area in the vicinity of a development site post-completion, to ascertain if there have been changes to the drainage that would impact on flood risk. <p><u>7th March 2023</u> Noted that the new Flood Risk Management Strategy will be shared with the Committee for its input prior to submission to Cabinet for approval.</p>
8. Ad Hoc Scrutiny Panel – Residential Housing Stock, Health and Safety Compliance	<p>Establishment of Ad Hoc Panel to consider the Council's policies, procedures and arrangements for managing the health and safety of its tenants and its residential property portfolio, with a particular focus on high rise and multiple occupancy blocks.</p> <p>The Panel will produce a Final Report including its recommendations upon completion of its work.</p>	<p><u>18th March 2021 (Minute 127)</u> ToR and membership agreed</p> <p><u>15th June 2021</u> Re-established for 2021/22</p> <p><u>25th May 2022</u> Re-established for 2022/23</p> <p><u>Informal – 4th October 2022</u> – draft Final Report for comment.</p>

9. Overview of Scrutiny Work Programmes	Maintain an overview of the Work Programmes of the four Panels: Children's / Corporate / Economy and Neighbourhoods & Health and Adult Social Care	<u>26th July 2022</u> The Panels' initial work programmes for 2022-23 were endorsed.
10. Armed Forces Covenant	Monitor the Council's work in relation to the Armed Forces Covenant including the potential impact of new legislation (anticipated to come into force in 2022)	<u>21st December 2021</u> Requested that: <ul style="list-style-type: none"> • Further information be provided for the Committee in respect of the development of the concept of Armed Forces Champions within services. • The Cabinet Member be requested to consider resourcing, particularly in light of the upcoming changes to legislation, to support and build on the work already undertaken in respect of the Armed Forces Covenant. <u>18th April 2023</u>
11. Voluntary and Community Sector – Investment Strategy/Shared Values and Ways of Working	Input to the development of a shared values approach with the Voluntary and Community Sector	<u>9th November 2021</u> Officers were asked to take account of the points raised by the Committee, in the development of the Kirklees Voluntary, Community and Social Enterprise (VCSE) Investment Strategy, including: <ul style="list-style-type: none"> • Reach across communities. • Better understanding of communities and covering all demographics. • Communication and engagement with Ward Councillors. • Understanding about funding and how people can find out what available • Sustainability of the Strategy and actions. <p style="text-align: right;">continued....</p> <u>1st November 2022</u> Update - the Kirklees Community and Social Enterprise Investment Strategy and the 'We are Working Alongside' Shared Values had been approved by Cabinet on 20 th October 2022

12. Social Isolation/Loneliness	<p>Scrutiny work in relation to social isolation and loneliness, with specific reference to the impacts of the Covid-19 pandemic</p>	<p><u>Informal OSMC – 19th April 2022</u> – scope approved</p> <p><u>26th July 2022</u> Approve scope and agree approach.</p> <p><u>4th October 2022</u> Report on the role of the multi-agency Kirklees Loneliness Steering Group Officers were their presentation and asked to consider the following points in taking this work forward:</p> <ul style="list-style-type: none"> • The need for the steering group to establish an achievable and purposeful work programme aligned with the identified priorities, and for responsibilities and accountability to be discussed with partners alongside consideration of the resources that are necessary to re-shape the approach to tackling loneliness. • The potential for making identifying and addressing loneliness a priority within organisations’ training and development programmes • Links to the community anchor organisations and within the Primary Care Networks. • How support might be provided to people at a point of crisis. • The definition of loneliness in the context of this work. • Links with the Health and Wellbeing Board; highlighting the strategy so that it is visible at the top tiers of partner organisations. <p><u>20th December 2022</u> Recommended that the points raised by the Committee be taken into account in the further development of local responses to identifying, signposting, and referring people who are lonely or isolated:</p> <ul style="list-style-type: none"> • In reviewing guidance wider discussion be undertaken with individuals about their experiences and the challenges faced.
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13. Grant Funding Distribution to Anchor Organisations	Update on contract, to include the expectation in terms of outcomes, the current position, monitoring, identifying any gaps and sharing positive results.	<p><u>4th October 2022</u></p> <p>Update on progress</p> <p>Committee recommended that the following points be taken into account in the further development of the Community Anchor Network:</p> <ul style="list-style-type: none"> • The need to support capacity in local communities. • Communication with all community groups and raising awareness of the network. • Further development of the locality plans to link in with other plans and priorities. • Building capacity and developing the network in places where additional support may be needed. • Taking learning from areas where the community groups are operating effectively. <p>and requested that the Head of Service share the locality plans with Members of the Committee in twelve months' time.</p>
14. Regional Working	<p>Including:</p> <ul style="list-style-type: none"> - The mechanics of how Kirklees is working with the WYMCA and the relationship between the two. - The funding streams - How funding bids are considered - The project plan 	<p><u>20th December 2022</u></p> <p>Officers asked to give consideration to the following:</p> <ul style="list-style-type: none"> • The need to facilitate a wider awareness of the work of the Combined Authority for Kirklees Councillors. • The provision of greater support for those Councillors representing Kirklees on the Combined Authority.

		<ul style="list-style-type: none"> • The need for a strategic approach to bus services across the district. • The use of the Place Standard to build a strong evidence base for local priorities. • Feedback to the wider Council from Kirklees Combined Authority representatives.
15. Lead Councillors – Primary Care Networks and Local Health Improvement	Progress report and to obtain scrutiny comments.	<p><u>7th March 2023</u></p> <p>Recommended:</p> <p>(1) In undertaking their review of the role of the Lead Councillors – Primary Care Networks and Local Health Improvement, the Corporate Governance and Audit Committee be requested to give consideration to:</p> <ul style="list-style-type: none"> • The need for a formal evaluation of the role to be undertaken, including outcomes achieved and an assessment of the added value. • The need for more prescriptive guidance/support for Councillors undertaking this role. <p>(2) That the following issues be taken on board in progressing the Lead Councillors – Primary Care Networks and Local Health Improvement initiative:</p> <ul style="list-style-type: none"> • The need for engagement with all relevant ward councillors, as this will aid the Lead Members in assessing priorities for their area and assist in their discussions with the PCNs. • The benefits of engagement with the wider teams involved with the delivery of primary care to further the place-based approach to improving health outcomes. <p>Continued...</p>

		<ul style="list-style-type: none"> The importance of place and the need for work to take place at very local level to ensure effective understanding of the needs of an area and how to address them. The importance of the focus on early intervention and prevention. The need for partners to work together to understand how the whole range of resources can be used effectively within each PCN.
LEAD MEMBER BRIEFING ISSUES		
THEME/ISSUE	APPROACH / AREAS OF FOCUS	LEAD OFFICER/NOTES
1. Democracy Commission	Update on work related to the Democracy Commission	Briefing: 7 th June 2021
2. Future Arrangements for the Council's Housing Stock	<p>Monitor implementation of recommendations made by the Ad Hoc Scrutiny Panel in its Final Report (Cabinet 21 May 2020)</p> <p><i>(Note: The separate Ad Hoc Panel in respect of health and safety compliance is to monitor progress in relation to the recommendation that an Assurance Board be established focussing on housing compliance.)</i></p>	Briefings: 10 th December 2020 and 5 th February 2021
3. Risk		Briefings held approximately every 6 to 8 weeks with the Council's Head of Risk + follow-up briefings as requested
4. Performance Reporting		Briefing: 13 th September 2021
5. Place Based Working		OSMC 15 th April 2021
6. Planning Service		Briefings: 11 th August, 23 rd November 2021 and 16 th September 2022
7. WYMCA <ul style="list-style-type: none"> Scrutiny Function Working with the CA 	<p>To include:</p> <ul style="list-style-type: none"> Meetings with Kirklees Members of WYMCA Scrutiny Committees 	14 th October 2021, 12 th April 2022, 6 th December 2022

	<ul style="list-style-type: none"> Funding and Kirklees' approach Links with the West Yorkshire Mayor and Combined Authority and relationship with Kirklees 	Briefings: 16 th February, 16 th March, 25 th March 2022, 21 st June, 10 th August 2022
8. Regeneration		Briefings: 8 th November 2021 and 10 th January 2022
9. Budget Engagement		Briefing: 19 th October 2021 ***
10. Innovative Working in Kirklees		LM briefing tba
11. Challenges to Delivery		LM briefing tba